

management public entities' leases; with regards to new leases, renewal of leases and terminations.

**ENQUIRIES** : Mr S Tsanyane Tel No: (012) 441 3492

**POST 38/47** : **DEPUTY DIRECTOR: FINANCIAL ADMINISTRATION REF NO: DSAC-08/10/2022**

**SALARY** : R744 255 per annum, (an all-inclusive remuneration salary package), consisting of a basic salary, State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion that may be structured in terms of applicable rules Middle Management Services Guidelines)

**CENTRE REQUIREMENTS** : Pretoria  
 : Three-year National Diploma or Bachelor's Degree or equivalent in Financial Management/Accounting; 3-5 years relevant experience in financial accounting, 2 years supervisory/management experience as an Assistant Director would be an added advantage; PERSAL systems experience; The ability to interpret and apply financial policy and procedures; Computer skills; Knowledge of Public Finance Management Act (PFMA); Knowledge of Treasury Regulations and Financial Systems (e.g. BAS, LOGIS & PERSAL); Understands and applies commercial and financial principles; Problem solving skills; Analytical thinking skills; Communication skills; Planning and Organizing skills.

**DUTIES** : The purpose of this post is to manage the sub-directorate, develop, review, and implement financial accounting systems and procedure in line with relevant legislation, regulations, frameworks and departmental policies and procedures; Manage the Payroll of the department; Prepare inputs to the Disclosure note to the Annual and Interim Financial Statements; Ensure the implementation of Travelling & subsistence, general ledger reconciliation and analysis; Ensure compilation of Annual and Bi-annual PAYE reconciliation report; Staff supervision.

**ENQUIRIES** : Ms Sibongile Mondile Tel No: (012) 441-3338

**POST 38/48** : **DEPUTY DIRECTOR: REGULATORY/ INFORMATION TECHNOLOGY AUDIT REF NO: DSAC-09/10/2022**

**SALARY** : R744 255 per annum, (an all-inclusive remuneration salary package), consisting of a basic salary, State's contribution to the Government Employees Pension Fund (13% of basic salary) and a flexible portion that may be structured in terms of applicable rules Middle Management Services Guidelines)

**CENTRE REQUIREMENTS** : Pretoria  
 : Three-year National Diploma or Bachelor's Degree in Auditing and Accounting; 3-5 years relevant experience in the auditing field; Must be a member of the Institute of Internal Auditors of South Africa (IIA SA); IT Audit related qualification will be an added advantage; IT Audit membership in ISACA; Knowledge of relevant prescripts and Acts relevant to the Internal Audit environment and the public sector in general; Knowledge of computer programmes/software applicable in Internal Audit (e.g. Teammate); Knowledge and understanding of Legislative Framework governing the Public Service; Knowledge and understanding of General Control Reviews (GCR), Application Control Reviews (ACR), IT Governance, IT Security / Cybersecurity; Data Analytics; Knowledge for IT Related frameworks, i.e. COBIT, ISO, CIS, NIST, ITIL, PMBOK, ect.; Analytical thinking skills; Problem solving skills; Advanced communication skills; Planning and organizing skills; Knowledge of government systems.

**DUTIES** : The purpose of this post is to provide management with an independent appraisal of the adequacy, effectiveness, and the efficiency of corporate, financial operations and compliance with laws and regulations. (Performance, Information Technology (IT) Regularity and Compliance Audits/Administration function); Perform planning and manage the execution of audits in accordance with accepted standards-Planning of identified audit projects as per the approved audit plan; Execution of identified audit projects as per the approved audit plan and approved audit program; Reporting and concluding of identified audit projects as per the approved audit plan and approved audit program; Implement a quality assurance and improvement programme in the Internal Audit section to ensure compliance with the IIA Standards and unit policies and