

2004, Protected Disclosure Act, In-depth knowledge of the business of the institution and government operations. Good understanding of business processes as well as previous experience in the initiation, development, and implementation of business continuity management. Good understanding and working knowledge of IT systems. Prior experience in workshop facilitation and the ability to liaise at various levels of an organization, Able to analyse, compare and interpret information and make appropriate recommendations. Methodical and logical when analyzing information. Administration fields, Public Service and Departmental procedures and prescripts. Investigative skills, Computer Literacy, Excellent written skills, inclusive of report writing and verbal skills, Excellent facilitation, presentation and communication skills, Able to negotiate in a spirit of co-operation and collaboration, Excellent problem-solving skills.

**DUTIES** : Manage and implement risk control and management systems within the Department: Provide support on the review of risk controls. Facilitation and management of business continuity function for the Department. Management of ethics in the Department's as per the Public Service Regulations (specific to Gifts and Ethics) Provide a compliance, advisory and facilitation role in the Department's management of ethics.

**ENQUIRIES** : Ms K Gutshwa Tel No: 012 399 9387

**POST 35/41** : **DEPUTY DIRECTOR: INTERNAL AUDIT: (MRLF AND FISHERIES) REF NO: ODG11/2022**

**SALARY** : R744 255 per annum, (all-inclusive remuneration package)

**CENTRE** : Cape Town

**REQUIREMENTS** : A Bachelor's degree/ National Diploma in Auditing/Risk Management or equivalent qualification plus 3-5 years' experience required in relevant field. Registration with a professional body/Certified Internal Auditor (CIA). Knowledge of the Standards for the Professional Practice of Internal Audits and the Code of Ethics developed by the Institute of Internal Audit. Extensive knowledge of internal auditing and risk management. Extensive knowledge of Public Finance Management Act and Treasury regulations. Skills: Leadership and Management, Coordination skills, organisational and planning, Communication skills (written and spoken), Programme and Project Management, listening skills, writing skills, Decision-making skills, Report writing skills, Organisational skills and Management Accounting skill. Personal attribute: Innovative and proactive, Ability to work long hours voluntarily, Ability to gather and analyse information, Proven leadership skills, Ability to develop and apply policies, Ability to work independently and in a team, Ability to lead multidisciplinary team, Good interpersonal relations skills, Ability to work under extreme pressure, Conflict management and resolution, Ability to organise and plan under pressure and Ability to collect and interpret information and reports.

**DUTIES** : The incumbent will be responsible to provide management support on the facilitation of internal audit services within the Department. Support the development of a three-year rolling strategic internal audit plan and an annual internal audit plan. Manage the implementation of the approved operational and strategic plans, policies and procedures and internal audit guideline. Manage and coordinate the planning and execution of internal audits. Monitor and facilitate reporting on internal audits. Perform and manage ad-hoc audits as requested by management.

**ENQUIRIES** : Mr W Oelofse Tel No: 012 399 9013

**POST 35/42** : **ASSSTANT DIRECTOR: ENVIRONMENTAL RESOURCE MANAGEMENT REF NO: EP04/2022**

**SALARY** : R477 090 per annum, (Total package of R671 594 per annum/ conditions apply)

**CENTRE** : Pretoria

**REQUIREMENTS** : National Diploma (NQF6) in Forestry/Nature Conservation/ Environmental Management or relevant qualification. A minimum of 3-5 years' experience in Environmental Management or in the relevant field. Knowledge of Environmental legislations and regulation development. Knowledge of veld and forest fire legislation, Alien invasive and Indigenous plants identification. Understanding of natural resource management. Understanding of government standard administrative procedures, quality standards and contract management. Experience in Geographical Information System and

map reading. Communication skills (written and spoken). Research and analytics skills. Programme and Project Management skills. Report writing skills. Interpersonal relations. Coordination skills. Organizational and planning skills. Advanced computer skills. Valid driver's license and willingness to travel and work long hours with limited supervision. Knowledge of the Public Finance Management Act (PFMA) and treasury regulations. Ability to work under pressure and long hours. Willingness to travel long distance and spend time away from home. Willingness and capable of walking long distance in remote areas including mountainous and conservation areas.

**DUTIES** : Conduct second party quality compliance assessments within the Environmental Programmes. Assess compliance with quality standards, industry requirements and Environmental Programmes operational procedure. Conduct second party quality Compliance verification within the Environmental Programmes. Conduct Projects field quality compliance verifications. Assist in the development and reviewing of Environmental Programmes branch quality assessment and verification documentation and SHEQ Procedures. Conduct and Coordinate Quality Compliance Support Training Sessions. Monitoring of EP Projects quality compliance recommendations.

**ENQUIRIES** : Mr N Maremba Tel No: 012 399 8561

**POST 35/43** : **ASSISTANT DIRECTOR: ETHICS AND FRAUD PREVENTION REF NO: ODG12/2022**

**SALARY CENTRE REQUIREMENTS** : R382 245 per annum, (all-inclusive remuneration package)  
: Pretoria  
: National Diploma (NQF 6) / Bachelor Degree in Risk /Forensic Investigation or relevant qualification 3-5 years' experience in the Forensic or relevant field. Technical knowledge in the application of fraud and ethics management concepts and principles. Knowledge and Understanding of the concepts of Control and Corporate Governance, Fraud and Ethics management standards and procedures, financial policies, and related legislation: PFMA and Treasury Regulations, Fraud prevention policies and related legislation: Public Service Anti-Corruption Strategy. Prevention and Combating of Corrupt Activities Act, 2004, Protected Disclosure Act, 2000, In-depth knowledge of the business of the institution and government operations. Good understanding of business processes. Certified Fraud Examiner (CFE) or Institute of Commercial Forensic Practitioners (ICFP). Good understanding and working knowledge of IT systems. Prior experience in workshop facilitation and the ability to liaise at various levels of an organisation. Able to analyze, compare and interpret information and make appropriate recommendations. Methodical and logical when analyzing information. Administration fields. Public Service and Departmental procedures and prescripts. Investigative skills, computer Literacy, excellent written skills, inclusive of report writing and verbal, excellent facilitation, presentation, and communication skills. Able to negotiate in a spirit of co-operation and collaboration, excellent problem-solving skills. Good interpersonal relations skills. Honesty. Ability to work long hours voluntarily, Ability to gather and analyze information. Ability to develop and apply policies. Ability to work individually and in team Creativity. Ability to work under extreme pressure. Sense of responsibility and loyalty. Initiative and creativity.

**DUTIES** : Conduct fraud investigations within the Department. Provide support in effective and efficient fraud and ethics governance frameworks. Provide fraud risk management support. Provide ethics management support. Provide a compliance, advisory, and facilitation role in the Department's management of ethics.

**ENQUIRIES** : Ms K Gutshwa Tel No: 012 399 9387

**POST 35/44** : **ASSISTANT DIRECTOR: FINANCIAL MANAGEMENT (GLOBAL ENVIRONMENT FACILITY PILLAR 1) REF NO: RC5M08/2022**  
(Five Years Contract)

**SALARY CENTRE REQUIREMENTS** : R382 245 per annum, plus 37% lieu in benefit  
: Pretoria  
: National Diploma (NQF6) / Degree in Accounting/ Financial management or equivalent qualification. A minimum of 3 years' experience in the related field. Knowledge in Financial and Procurement administrative procedures. Familiarity with the UN administrative and financial management systems. Working experience in rendering financial responsibilities in national or